



Our elegant 4 Star Deluxe Hotel is ideally located in Holborn, Central London with 170 fully air-conditioned bedrooms and a Leisure Centre to ease the stresses and strains of modern life.

A choice of 10 conference rooms accommodating up to 200 people, break-out areas and private facilities for working lunches and dinners.

Our fine cuisine, exceptional service and unique atmosphere will ensure that your event will be truly special. Whatever your function, whether it's a special reception to celebrate your wedding, or a conference or business meeting – Room Hire or Day Delegate Rate, we are here to help you!

DDR Includes:

- “ Main Room Hire
- “ 3 Servings of Tea/Coffee and Accompaniments
- “ Buffet Lunch in our International Harlequin Restaurant
- “ LCD Data Projector, Screen
- “ Flipchart and basic stationary
- “ Unlimited Mineral Water and Mints
- “ Dedicated Event Manager

	Theatre Style	Class room	Board room	U Shape	Cabaret (tables of 7)	Sprigs	Reception	Dinner	Dimensions (in metres)		
									W	L	H
Shelley	35	14	15	15	21	28	50	30	6.1	6.2	2.3
Dryden	35	14	15	15	21	28	50	30	6.2	6.0	2.3
Byron	35	14	15	15	21	28	50	30	6.2	5.7	2.3
Shelley + Dryden	80	36	34	34	42	48	100	60	6.1	12.6	2.3
Dryden + Byron	80	36	34	34	42	48	100	60	6.1	12.6	2.3
Shelley , Dryden & Byron	120	50 (75 slims)	48	42	56	76	140	80	6.1	18.8	2.3
Milton	70	30	22	24	35	51	80	50	9.4	7.2	2.3
Keats	70	30	22	24	35	51	80	50	9.4	7.2	2.3
Milton + Keats	170	70 (90 slims)	44	40	70	117	180	100	9.4	14.6	2.3
Chaucer	30	12	12	15	14	N/A	30	12	6.2	5.3	2.3
Raleigh	30	10	12	12	14	N/A	30	12	6.3	4.3	2.3
Hardy	30	10	12	14	14	20	35	20	6.2	4.9	2.3
Tennyson	35	12	14	14	21	20	44	20	6.2	6.3	2.3
Hardy + Tennyson	70	35 (45 slims)	30	30	35	32	80	40	6.2	11.3	2.3
Harlequin Suite	200	110 (130 slims)	70	70	126	N/A	250	180	8.5	38.5	6.5
Business Centre	N/A	N/A	6	N/A	N/A	N/A	N/A	N/A	2.5	4.8	2.3

Please Note: Cabaret Layout are based on 7 delegates per table and Dinner Layout based on 10 per table